



MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG

Date of Meeting: Monday 9th March, 2026 at 6.30pm.

Venue: Middleton Parish Hall, Low Road, Middleton.

MINUTES

Welcome from the Chair. (TP)

Present, **Chair T Porter (TP); Vice-Chair D Hoyle (DH); N Shacklady (NS); P Shacklady (PS); D Bogucki (DB); L Salem (LS)**

Apologies, **W Doyle (WD); T Smith (TS).**

Members of the public also present, Claire Liver and Neil Tomkinson.

Declarations of interest and Dispensations. **None**

Matters arising and confirmation of minutes from last meetings on **9th, February, 2026.**

Signed and approved.

Any items from member of the public.

Car Park, Residents attended to discuss the car park.

DB summarised his recent meeting with residents.

The Council agreed to purchase a new sign, repaint the parking bays, but not to add house numbers to the bays and write to neighbours confirming the car park is for residents only.

Other options to be considered are a barrier at the entrance and CCTV. DH will discuss this matter with Cllr G Austen.

1, ref 03/26/01, Parish Hall, Snooker Room, Community Hub. (All) (Drains, Toilets, Platform Lift, Boiler)

Snooker table repairs have been quoted at £550. PS asked if this can be funded via the playground fund. DH disagrees and asks that a fund raising option be considered by residents with an interest in using the snooker table. Claire Liver suggested she and her son would help as did LS, DH and PS. It was also suggested that the Council asks residents if anyone would like to run and manage the snooker club.

Parish Hall, TP updated everyone on progress with the UK Prosperity fund grant. All costs to date will be repaid to the council by the 25th March, 2026, £16,495.30p.

DH asked to spend £100 on purchasing equipment for the new toilets, all agreed.

The Clerk advised as a result of all the works to the hall the Fire Risk Assessment needs to be

reviewed and updated. TP asked DH to update the FRA. Clerk to forward the latest FRA to DH. DH advised that the recent repairs to the drains are now running clear and working as required. Invoice for the annual broadband is to be paid for £120.

2, ref 03/26/02, Sports Field, Tennis Courts and Grounds Maintenance (TS/WD)

No update

3, ref 03/26/03, Playground (DH) New Lease agreement.

Clerk to continue asking the City Council for an update.

4, ref 03/26/04, Planning (All)

TP advised there are no planning applications pending.

5, ref 03/26/05, Traffic Calming/Controls and Parking (All)

Residents have asked for a road mirror to be installed by the old post office between Low Road and Carr Lane. This is not owned by the Council, but residents can if they wish purchase and instal a mirror. DB will repair the mirror at the end of Low Road and Middleton Road.

6, ref 03/26/06, Grant Funding Updates (All) Rural England Prosperity Fund £25,000

No further update to that previously mentioned in item 1.

7, ref 03/26/07, Website, Training and NALC/LALC (TP) CILAC Training for Clerks £950

All the latest training opportunities have been circulated to all members of the PC.

Clerk training CILAC, funding currently unavailable to undertake this course.

8, ref 03/26/08, AGAR 2025/2026. Timetable, Audit and VAT returns.

Timetable not yet received from PKF Littlejohn.

Any items of urgent business.

Music Licence, PRS/PPL Renewal, £3,419.64 plus vat £683.92, Total £4,103.56

Clerk to ask PRS for an option to pay over 12 months.

Insurance Renewal, £1,814.91p, due for renewal by 9th March 2026.

Clerk to ask if this can be paid by instalments.

Fees and charges for 2026/2027 will not increase from the 1st April, other than those agreed previously with the Dance Studio.

Exempt Items None

Dates of note for 2026. UK prosperity fund completion date 31st March 2026.

LS advised the Dance Studios will be closed for two weeks over the Easter Holidays.

Date and time of next meeting: **20th April 2026 at 630pm.**

Accounts and Invoices to be paid in March 2026

1, Clerk March 2026, £329.64p, BACS, 31/03/2026

2, HMRC PAYE February 2026, £82.40p, BACS 18/03/2026

Other expenditure

1 Octopus Energy, DD, Parish Hall £0 Sports Pavilion £9.22

2 Water-plus, DD, Parish Hall £47.72, Sports Pavilion £0

3 Elevate Lifts, Balance of payments £9,323.80 (Grant funded) UK Prosperity Fund

4 Jim Meechan, Boiler repairs, £549.60

5 JB Plastics £7,850, refurbishment of toilets, (Grant funded) UK Prosperity Fund

Lloyds Balance as at Feb 28th, 2026, £15,304.93p

Income, Bowling Club £84.00, Dance School £682.50, Hall Hire £66.00

Expenditure, £846.94p

NatWest balance as at 28th Feb, 2026, £3,747.65p

Breakdown of Bank Balance

Middleton Parish Council £9,057.73p

Playground Fund £9,994.85p

TOTAL £19,052.58p

Signed..........Chair, Tom Porter, 20th April, 2026

Signed..........Clerk, Shaun Ward, 20th April, 2026